



# City of Williamston

1500 W. Grand River Avenue  
Williamston, MI 48895

## LOT SPLIT/COMBINATION CHECKLIST

This checklist is intended to provide the applicant with a simplified outline of pertinent items that should be addressed as part of an application for a lot split/combination. This checklist is not a substitute for the provisions outlined in the City of Williamston Zoning Ordinance.

REQUIREMENT	PROVIDED	NOT PROVIDED	N/A	COMMENTS
<b>A survey of the proposed lot split/combination/reconfiguration shall be submitted including the following information:</b>				
Scale not less than 1" = 100'				
North arrow				
Dates of submission and revision				
Area location map				
Legal description of existing and proposed parcels and remaining portion of parent parcel.				
Dimensions and bearings of all lots and property lines.				
Name and address of preparer of plan, including signature and seal.				
Topography on the site and within 100' of the site at two foot contour intervals.				
Zoning of the property and adjacent property.				
Existing structures and improvements on site and within 100' of the site.				
Existing and proposed utility and access easements				
Dimensions and centerlines of existing and proposed roads.				
Natural features including woodlands, streams, ponds, wetlands, floodplains, etc.				
Building envelopes				
Documentation of any variances granted by the Zoning Board of Appeals for the parcel or lot				