

**CITY OF WILLIAMSTON
PARKS & RECREATION COMMISSION
JANUARY 13, 2010
REGULAR MEETING MINUTES**

1. Call to Order:

The meeting was called to order at 7:00 p.m. in the Council Chambers at City Hall by Chairman Ryan Sweeder and the Pledge of Allegiance was recited.

3. Roll Call:

Chairman Ryan Sweeder, Vice Chair Earl Wolf, Commissioners Phillis Chirico, Larry Wittrup, and Council Representative John Pratt. Absent: Gwen Hulbert.

Also Present: City Clerk Holly Thompson, City Manager Tim Allard and C2AE Engineer Scott Devries.

Motion by **Pratt**, second by **Chirico**, to excuse Hulbert. **Motion passed by voice vote.**

4. Approval of Agenda:

Add "Secretary" to item 7a., add items 8a. and 8b. to item 7b., and add 8d. Parks & Recreation Master Plan.

Motion by **Wittrup**, second by **Chirico**, to approve the agenda as amended. **Motion passed by voice vote.**

5. Audience Participation:

Chairman Sweeder called for public comment at this time and there was none.

6. Approval of Parks & Recreation Regular Meeting Minutes of December 9, 2009:

Check on page 2, "Motion by Hulbert, second by Chirico, to excuse Commissioner Pratt."

Motion by **Wittrup**, second by **Wolf**, to table the December 9, 2009 regular meeting minutes until the next meeting. **Motion passed by voice vote with Pratt voting no.**

7. Action Items

7a. Election of Chair, Vice Chair, and Secretary:

Motion by **Wittrup**, second by **Pratt**, to appoint Earl Wolf as Chairman. **Motion passed by voice vote.**

Motion by **Pratt**, second by **Wittrup**, to appoint Phillis Chirico as Vice Chair. **Motion passed by voice vote.**

Motion by **Wittrup**, second by **Pratt**, to appoint Gwen Hulbert as Secretary. **Motion passed by voice vote.**

7b. Recommendation to Council for expansion of C2AE contract. Update from Subcommittee Regarding McCormick Park Project, & Discuss Preservation of Wood Sculptures:

Motion by **Wittrup**, second by **Sweeder**, to extend the C2AE contract to work on the McCormick Park improvements for an amount not to exceed \$8,000. **Motion passed by voice vote.**

Manager Allard commented that Director Aniol is currently looking into methods of preserving the tree sculptures.

The Commission asked Manager Allard to look into where the money went from the Schools for trees in McCormick Park.

The Commission added Member Hulbert to the subcommittee of Members Wolf and Chirico to work with C2AE and will be scheduling a meeting for next week.

8. Discussion Items

8a. Next DNR Grant Application/Project- Riverwalk:

Chairman Wolf commented that the initial application for the grant application is brief and will need to be submitted by April for the riverwalk project.

Manager Allard commented that he and staff are working on finding out more details for the project.

8b. Preliminary schedule for McCormick Park Project:

Motion by **Wittrup**, second by **Sweeder**, to excuse Pratt for the remainder of the meeting. **Motion passed by voice vote.**

*Pratt left at 8:12 p.m.

A preliminary schedule was distributed for the McCormick Park project.

8c. Removal of Logs from Red Cedar River:

Commissioner Wittrup reported that he was approached by Gordy at Bill's Wrecker Service about the removal of the logs from the Red Cedar River. He will try to set a date for the beginning of June to do the work.

8d. Parks & Recreation Master Plan:

Manager Allard stated that the last Parks and Recreation Master Plan he was able to find expired in 2009.

Commissioner Sweeder stated that the plan was updated and there should be a current version.

Commissioner Chirico gave City Manager Tim Allard a copy of the Parks & Recreation Master Plan for 2010-2011.

10. Audience Participation:

Chairman Wolf called for public comment at this time and there was none.

11. Member Comments:

Commissioner Wittrup commented that someone has adjusted the light at the Veteran's Memorial and it is now shining in people's eyes as they cross the bridge.

Commissioner Sweeder congratulated the new Chair and Vice Chair.

Commissioner Chirico commented that she is having trouble getting reports from people regarding the Tree Sculpture Festival.

13. Adjournment:

Meeting Adjourned at 8:47 p.m.

***THE PRECEDING MINUTES ARE A SYNOPSIS OF A PARKS AND RECREATION COMMISSION MEETING AND DO NOT REPRESENT A VERBATIM RECORD.**

Respectfully Submitted by: _____
Holly M. Thompson, City Clerk

Date Approved: _____