

CITY OF WILLIAMSTON
Parks & Recreation Commission
February 10, 2010
Regular Meeting Minutes

1 & 2. Call to Order:

The meeting was called to order at 7:05 p.m. in the Council Chambers at City Hall by Chair Earl Wolf and the Pledge of Allegiance was recited.

3. Roll Call:

Present: Chairman Earl Wolf, Vice Chair Phillis Chirico, Commissioners Gwen Hulbert, Larry Wittrup, Ryan Sweeder and John Pratt.

Also present: Tim Allard, City Manager.

4. Approval of Agenda:

Chirico: Add Discussion Item 8c.: Tree Sculpture Festival Report.

Motion by Sweeder, second by Chirico, to approve the agenda as amended. Motion passed by voice vote.

5. Audience Participation: (There was none)

6. Approval of Parks & Recreation Regular Meeting Minutes of both December 9, 2009, and January 13, 2010.

Com. Chirico corrected the Minutes of January 13, 2010, by adding the following to Section 8d: Commissioner Chirico gave City Manager Tim Allard a copy of the Parks & Recreation Master Plan for 2010-2011.

Motion by Wittrup, second by Sweeder, to approve the Minutes of December 9, 2009, as presented; and January 13, 2010 as corrected. Motion passed by voice vote.

7. Action Items:

7a. Recommendation for Preservation of McCormick Park Wood Sculptures

Commissioners reviewed a memo to City Manager Tim Allard from Michelle Aniol, Community Development Director, re Tree Sculpture Preservation and Maintenance research and recommendations. City Manager Allard said Ms Aniol's research resulted in a recommendation of a stain called Sikkens, which is an exterior oil-based stain product. Sikkens

is on the higher end of the cost scale, but the research showed it to be unwise to make cost the main consideration, if the sculptures are to be preserved for the maximum amount of time.

Also pointed out in the memo was the importance of knowing what the moisture content is of the carvings before the application of the penetrating agents (i.e. insecticide and preservatives). Commissioner Pratt requested that tree sculptor, Jim Madsen, be contacted to review the recommendations presented to the Commission. City Manager Allard said he would work with Ms. Aniol to develop a complete list of recommendations to present to the Commission. Commissioner Sweeder suggested the City consider renting a moisture meter, and researching if different approaches are needed for statues mounted on cement pads vs in-ground statues.

Motion by Wittrup, second by Pratt, to postpone action on Action Item 7a. until the March 2010 Commission meeting and at that time adopt a plan to go forward. Motion passed by voice vote.

7b. Parks and Recreation Plan

Chairman Wolf pointed out that the City Manager now had a copy of the current Parks and Recreation Plan, and therefore, no further action was needed by the Commission at this time. City Manager Allard stated the Plan would be filed with the State before the deadline.

Motion by Wittrup, seconded by Pratt, to direct the City Manager to make sure the current Parks and Recreation Plan is timely filed with the State. Motion passed by voice vote.

8. Discussion Items.

8a. Update from Subcommittee Regarding McCormick Park Project

Commissioners reviewed and discussed the set of plan drawings provided by C2AE on the McCormick Park Project. Chairman Wolf pointed out subcommittee and C2AE recommendations on such items as path widths and locations, light locations, location of volley ball courts, location of drinking fountains, benches, and statues. The size and layout of the rooms in the new concession building were discussed, with the Commissioners requesting that C2AE be asked to look at possibly expanding the size of the bathrooms, reducing the storage area size, and reviewing door-opening directions. City Manager, Tim Allard, suggested that landscaping around the High Street parking lot could be postponed as a cost-saving measure, as well as possibly postponing the remodeling of the current bathroom.

Chairman Wolf asked Commissioners to view/comment on their preference for light fixtures for the Park. Commissioners generally agreed on the lamp displayed at the meeting, (an LED lamp

with black pole and black lid). Commissioners suggested the lamp selection be presented to the City Council and DDA for further review and comment.

8b. Update on Riverwalk Trail Extension Grant Status, including property owner feedback.

Chairman Wolf reminded members that the 2010 Trust Fund Application for the extension of the riverwalk trail is due by April 1st 2010. Commissioner Pratt stated he had talked to several of the landowners affected by the extension, and found most in favor of the project. It was pointed out that if an application is to be submitted, a Public Hearing on the project should be held at the March 2010 Commission meeting. City Manager Tim Allard agreed to continue working on contacting affected local businesses, and to bring the project before the DDA, to move the application process forward.

Chair Wolf asked City Manager Allard to contact C2AE and request a preliminary drawing of the possible Riverwalk Trail Extension, so that it would be available at the March Parks & Rec meeting.

8c. Submission of Tree Sculpture Festival Report by Commissioner Chirico

Commissioner Chirico presented a final report on the December 2009 Tree Sculpture Festival. The report, prepared by Commissioner Chirico, chronicled the event complete with costs and expenditures, pictures and news articles. The Commissioners commended Chirico for her outstanding report.

9. Correspondence Received/Information Only:

9a. Council Minutes received.

9b. Michigan Wildflower Farm Brochure

10. Audience Participation – (There was none.)

11. Member Comments

Commissioner Pratt said it was a great pleasure to be part of this Commission, where everyone cares about doing a good job.

Commissioner Wittrup commented on the status of the new Zoning Board Ordinance before the City Council.

Commissioner Chirico said she is very pleased with the plans presented by C2AE for McCormick Park, although she still favors reducing the width of the paths.

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Commissioner Hulbert commented on the great job C2AE has done with the plan drawings, and reminded the Commissioners of the April 1st deadline for the Trust Fund Application.

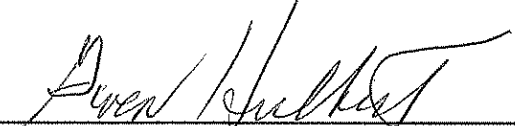
Commissioner Sweeder thanked the McCormick Park subcommittee for all their work on the Park plans.

Commissioner Wolf commented on the recent Beautification Committee Talent Show and how wonderful it was, and that it raised \$2,200 for the Band Shell Fund.

Adjournment:

Meeting Adjourned at 9:20 p.m.

*THE PRECEDING MINUTES ARE A SYNOPSIS OF A PARKS AND RECREATION COMMISSION MEETING AND DO NOT REPRESENT A VERBATIM RECORD.

Respectfully Submitted By Gwen Hulbert, Secretary,  _____

Date Approved: _____