

**CITY OF WILLIAMSTON
ECONOMIC DEVELOPMENT CORPORATION
SEPTEMBER 18, 2006
REGULAR MEETING MINUTES**

1. Call To Order:

The meeting was called to order at 7:30 p.m. by Chair Mike Thomas.

2. Roll Call:

Chairman Mike Thomas, Vice Chair Peter Porciello, EDC Members Daniel Frank, Pamela Jeffers, Mary Sapienza, and Council Representative Michelle Hyne (left at 7:50 p.m. Absent: Adam Lesperance.

Also Present:

Deputy Clerk Holly Thompson, Community Development Director Alison Alfredson, EDC Attorney John Gormley, and Denise Peek.

Motion by **Porciello**, second by **Frank**, to excuse Lesperance and Hyne. **Motion passed by voice vote.**

4. Approval of Agenda:

Add 9b. Property Sub-Committee Reports, 9c. Economic Retention E-Mail, and 12b. Phase II Industrial Park.

Motion by **Jeffers**, second by **Porciello**, to approve the agenda as amended. **Motion passed by voice vote.**

5. EDC Regular Minutes of August 21, 2006:

Motion by **Jeffers**, second by **Sapienza**, to approve the regular EDC minutes of August 21, 2006 as presented. **Motion passed by voice vote.**

6. Accounts Payable:

Motion by **Jeffers**, second by **Frank**, to approve the invoice from John Gormley for attorney services in the amount of \$508.25 as presented. Yes: Porciello, Hyne, Frank, Jeffers, Thomas, Sapienza. No: None. **Motion passed.**

7. Staff Reports

7a. Treasurer:

A financial report was submitted for EDC review.

7b. Community Development Director:

A written report was submitted for EDC review. It was discussed that there was no notification to the residents on High St. that the road would be blocked off for a few hours on Thursdays for the Farmers' Market. The EDC thought notice to the residents would be a good idea in the future. **Member Hyne commented**

that she was contacted by several residents and there was no communication to residents and wants more in the future.

8. Ingham County EDC Report:

No report.

9. Committee/Sub-Committee Reports

9a. Property Committee:

No report.

9b. Economic Retention Committee:

Member Hyne commented that she did not receive notification that there was going to be an Economic Retention Committee meeting. Chair Thomas asked Deputy Clerk Thompson to send the Economic Retention Committee Chair a listing of the members.

*Hyne left at 7:50 p.m.

10. Presentation- Denise Peek, Micro Enterprise Fund:

Denise Peek of the Micro Enterprise Fund gave a presentation regarding the Lansing Community Micro-Enterprising Fund business start-ups. She also distributed a brochure with course information.

11. Action Items

11a. Amerisource Bergen- Resolution to Terminate/Release a Recorded Memorandum of Real Estate Lease:

Motion by **Porciello**, second by **Jeffers**, to approve the resolution to terminate/release a recorded memorandum of real estate lease for Amerisource Bergen. Yes: Frank, Jeffers, Sapienza, Thomas, Porciello. No: None. **Motion passed.**

11b. Budget Adjustments:

Motion by **Sapienza**, second by **Jeffers**, to approve the budget adjustments as presented. Yes: Frank, Jeffers, Sapienza, Thomas, Porciello. No: None. **Motion passed.**

12. Discussion Items

12a. Tri-County Regional Planning Commission EDA Grant:

The board discussed the EDA grant and made a note to address this the next time it comes up. The board was not able to contribute to the grant due to the deadline lapse.

12b. Phase II Industrial Park:

Mike Thomas reported that there was a meeting held with Glen Granger to discuss the Granger contract. The City and EDC need to decide whether they want to extend the timeline for Loop Road that was supposed to be completed last year.

15. Audience Participation:

Chair Thomas called for public comment at this time and there was none.

16. Attorney Comments:

None.

17. Corporation Member Comments:

None.

18. Adjournment:

Motion by **Porciello**, second by **Jeffers**, to adjourn. **Motion passed by voice vote.**

Meeting Adjourned at 8:35 p.m.

Respectfully Submitted by: _____
Holly M. Thompson, Deputy Clerk

Date Approved: _____