

**CITY OF WILLIAMSTON  
ECONOMIC DEVELOPMENT CORPORATION  
JUNE 18, 2007  
REGULAR MEETING MINUTES**

**1. Call To Order:**

The meeting was called to order at 7:47 by Chairman Thomas.

**2. Roll Call:**

Chairman Mike Thomas, Vice Chair Pete Porciello, Corporation Members Mary Sapienza, Dean Atkins, **Dan Frank**, Adam Lesperance, Pam Jeffers, and Council Representative Penny Davis. Absent: None.

Also Present:

Deputy Clerk Holly Thompson, and EDC Attorney John Gormley.

**3. Audience Participation:**

Chairman Thomas called for public comment at this time and there was none.

**4. Approval of Agenda:**

Remove 9a. and add 8d. Budget Adjustments, 8e. Sump Pumps, 8f. Energy Use, 9a. Administrative Fees, and 10a. McKenna Proposal.

Motion by **Jeffers**, second by **Davis**, to approve the agenda as amended.

**Motion passed by voice vote.**

**5. EDC Regular Minutes of May 21, 2007:**

Add "Increasing Sale of Fixed Assets" to page 2, item 8a. 5 lines down.

Motion by **Porciello**, second by **Frank**, to approve the May 21, 2007 minutes as amended. **Motion passed by voice vote.**

**6. Staff Reports**

**6a. Treasurer:**

Treasurer Dolley submitted a financial report for May.

**7. Committee/Sub-Committee Reports**

**7a. Budget Committee:**

Minutes were provided from the Budget Committee for EDC review.

**7b. Property Committee:**

A written report was received and read aloud by Member Porciello.

**8. Action Items**

**8a. Election of Officers:**

Motion by **Davis**, second by **Porciello**, to elect the same officers as the previous year. Yes: Atkins, Thomas, Frank, Jeffers, Sapienza, Lesperance, Davis, Porciello. No: None. **Motion passed.**

**8b. Adoption of 2007/2008 Budget:**

Motion by **Atkins**, second by **Porciello**, to approve the 2007/2008 fiscal year budget as presented. Yes: Lesperance, Frank, Jeffers, Sapienza, Thomas, Davis, Atkins, Porciello. No: None. **Motion passed.**

**8c. Resolution Request:**

The board felt that the drafted resolution was negative and they did not agree with its content, therefore no action was taken.

**8d. Budget Adjustments:**

Motion by **Davis**, second by **Jeffers**, to approve the budget adjustments for 2006/2007 fiscal year budget as presented. Yes: Frank, Atkins, Jeffers, Sapienza, Lesperance, Thomas, Davis, Porciello. No: None. **Motion passed.**

**8e. Sump Pumps:**

Chairman Thomas reported that the sump pump has failed at the 1500 building, but is under warranty, so he will look into getting it fixed or replaced.

**8f. Energy Use:**

Motion by **Jeffers**, second by **Porciello**, to have the City Treasurer make the utility bills available to the Habitat for Humanity before July 15<sup>th</sup>. Yes: Jeffers, Thomas, Davis, Porciello, Sapienza, Lesperance, Atkins, Frank. No: None. **Motion passed.**

**9. Discussion Items**

**9a. Administrative Fees:**

This will be discussed at the next meeting.

**12. Audience Participation:**

Chairman Thomas called for public comment at this time and there was none.

**13. Attorney Comments:**

None.

**14. Corporation Member Comments:**

Member Porciello thanked Member Jeffers for her service to the board.

Member Lesperance thanked Member Jeffers for her service to the board.

**15. Adjournment:**

Motion by **Lesperance**, second by **Atkins**, to adjourn. **Motion passed by voice vote.**

**Meeting Adjourned at 8:46 p.m.**

Respectfully Submitted by: \_\_\_\_\_  
**Holly M. Thompson, Deputy Clerk**

Date Approved: \_\_\_\_\_