

**CITY OF WILLIAMSTON
DOWNTOWN DEVELOPMENT AUTHORITY
MAY 15, 2007
REGULAR MEETING MINUTES**

1. Call To Order:

The meeting was called to order at 7:30 p.m. by Chair Bev O'Malia and the Pledge of Allegiance was recited.

3. Roll Call:

Chair Bev O'Malia, Authority Members Barb Vandenberg, Tim Grossman, Karen McGarry, and Mayor Ken Zichi. Absent: Tom Mitchell (arrived at 8:40), Jeremy Emmi, and Alyson Wendt.

Also Present:

Deputy Clerk Holly Thompson, Community Development Director Alison Alfredson, Williamston Theatre Representative Emily Sutton-Smith, Wilcox Engineer Vanessa Warren, and Westside Deli and Bucket owner Craig Banwell.

Motion by **Zichi**, second by **Vandenberg**, to excuse Wendt and Emmi. **Motion passed by voice vote.**

4. Approval of Agenda:

Add 12c. Discussion with One Way Asphalt, and 12d. Holiday Decoration Storage and move 10c. and 10d. up to 10a.

Motion by **Zichi**, second by **Grossman**, to approve the agenda as amended. **Motion passed by voice vote.**

5. Public Response:

Chair O'Malia called for public comment at this time and there was none.

6. DDA Regular Minutes of April 17, 2007:

On page 1 under public comment change "Thomas" to Mitchell".

Motion by **Grossman**, second by **Zichi**, to approve the DDA regular minutes of April 17, 2007 as amended. **Motion passed by voice vote.**

7. Accounts Payable:

Motion by **Grossman**, second by **Zichi**, to approve the bill from Wilcox in the amount of \$2000 as presented. Yes: Grossman, McGarry, O'Malia, Zichi, Vandenberg. No: None. **Motion passed.**

8. Treasurer:

A financial printout for April was provided for DDA review.

9. Community Development Director:

Chair O'Malia thanked Director Alfredson for doing an outstanding job and her many accomplishments. She wished her well with her new job.

Member Zichi thanked Director Alfredson for her work with the City.

Member Vandenberg commented that Director Alfredson was able to create the position herself and has been able to grow with it.

10. Action Items

10a. Westside Pizzeria Façade Improvement Program Application and The Bucket Bar and Grille Façade Improvement Program Application:

Chair O'Malia commented that the application is missing paint colors, light fixtures, and still needs to be reviewed by the Planning Commission.

Craig Banwell showed the DDA the plans for the Bucket and Westside Pizzeria.

Mitchell arrived at 8:40 p.m.

This will be on the next agenda.

10b. Detroit Edison – Pole Ownership Decision:

Motion by **Grossman**, second by **Vandenberg**, to let Wilcox do the light plan and put it out to bid. Yes: O'Malia, Zichi, Mitchell, Vandenberg, Grossman, McGarry. No: None. **Motion passed.**

10c. Williamston Theatre Façade Improvement Program Application:

Motion by **Zichi**, second by **Grossman**, to approve the façade improvement application from the Williamston Theatre as presented. Yes: Zichi, Mitchell, O'Malia, Grossman, McGarry, ~~Wendt~~. No: None. Abstain: Vandenberg reason being she is on the Williamston Theatre board. **Motion passed.**

Accounts Payable continued:

Motion by **Grossman**, second by **Zichi**, to approve the façade grant for Tom Mitchell in the amount of \$2362.50 as presented. Yes: Grossman, McGarry, O'Malia, Zichi, Vandenberg. No: None. Abstain: Mitchell because he owns the building. **Motion passed.**

11. Discussion Items

11a. City Council News:

Member Zichi reported that the library has moved to the Community Center and Councilman O'Connell has resigned from the City Council.

11b. DDA Plan Review:

Chair O'Malia reported that the DDA plan does not allow for compensation to City employees for work done on DDA projects, but does allow the purchase of equipment. She proposed that the DDA buy the DPW equipment needed to work on DDA projects rather than paying wages.

11c. Community Development Director Resignation:

No discussion.

15. Public Response:

Chair O'Malia called for public comment at this time and there was none.

16. Adjournment:

Meeting Adjourned at 8:51 p.m.

Respectfully Submitted by: _____
Holly M. Thompson, Deputy Clerk

Date Approved: _____