

**CITY OF WILLIAMSTON
DOWNTOWN DEVELOPMENT AUTHORITY
MAY 19, 2009
REGULAR MEETING MINUTES**

1. Call To Order:

The meeting was called to order at 7:02 p.m. in the City Hall Council Chambers by City Clerk Holly Thompson and the Pledge of Allegiance was recited.

3. Roll Call:

Authority Members Cliff Hart, Alyson Wendt, Steve Eyke, Narda Murphy, and Barb Vandenberg. Absent: Tom Mitchell (arrived at 8:04 p.m.) Dawn Marie Joseph (arrived at 7:45 p.m.) Michelle Hyne and Tim Grossman.

Motion by **Vandenberg**, second by **Wendt**, to excuse Hyne, Grossman, and Joseph. **Motion passed by voice vote.**

Motion by **Wendt**, second by **Murphy**, to have Vandenberg fill in as Chair. **Motion passed by voice vote.**

Also Present:

City Clerk Holly Thompson, Community Development Director Michelle Aniol, and citizen Don Bixler.

4. Approval of Agenda:

Motion by **Murphy**, second by **Hart**, to approve the agenda as presented. **Motion passed by voice vote.**

Motion by **Murphy**, second by **Hart**, to add 10h. Planter Box Watering by Gary Dolecki to the agenda. **Motion passed by voice vote.**

5. Public Response:

Member Vandenberg called for public comment at this time and there was none.

6. DDA Regular Minutes of April 21, 2009:

Motion by **Wendt**, second by **Hart**, to approve the DDA regular minutes of April 21, 2009 as presented. **Motion passed by voice vote.**

7. Accounts Payable:

None.

8. Community Development Director:

Director Aniol reported that she met with someone that wants to reopen Ghinelli's but is looking for financial assistance. She also reported that the Farmers' Market will open Thursday, May 21. There is a new business called IT Services in the downtown and a card shop is supposed to open soon.

9. Treasurer- Budget Printout:

A budget printout for April was submitted for DDA review.

10. Action Items

10a. Williamston Theater Information Regarding Advertising:

Motion by **Hart**, second by **Wendt**, that the DDA give an extra \$250 for the next show's advertising and disburse the money immediately as well as disbursing the previously approved \$2500 immediately. Yes: Hart, Eyke, Vandenberg, Murphy, Wendt. No: None. **Motion passed.**

10b. Budget Recommendations:

Joseph arrived at 7:45 p.m.

Motion by **Hart**, second by **Eyke**, to approve the DDA budget as presented and recommend it to the City Council. Yes: Hart, Eyke, Vandenberg, Joseph, Murphy, Wendt. No: None. **Motion passed.**

10c. Hanging Basket Proposal:

This will be on the next agenda to allow Member Vandenberg to look into hangers.

10d. Brochures:

This will be on the next agenda.

Mitchell arrived at 8:04 p.m.

10e. Sign Improvement Program:

This will be on the next agenda.

10f. Committee Reports:

None.

10g. Trash Can in Front of Library:

Motion by **Joseph**, second by **Wendt**, to have the Community Development Director look into what happened to the previous trash can in front of the previous library. **Motion passed by voice vote.**

10h. Planter Box Watering:

Motion by **Mitchell**, second by **Joseph**, to hire Gary Dolecki to water the flowers this year at the same rate of pay as last year. Yes: Joseph, Murphy, Hart, Eyke, Mitchell, Vandenberg, Wendt. No: None. **Motion passed.**

11. Discussion Items

11a. City Council News:

None.

14. Public Response:

Member Vandenberg called for public comment at this time and there was none.

15. DDA Member Comments:

Member Wendt commented that she would like the DDA to go to the businesses and encourage sprucing up of the backs of the downtown buildings.

Member Hart commented that there needs to be wayfinding and parking lot signs put up around town.

Member Eyke commented that he attended a meeting with the Michigan State Historical Society and found out that there are tax credits available for nationally registered buildings.

Member Joseph commented that the Cool Car Nights will be the first Friday in June.

The DDA asked that wayfinding signs be on the next agenda for discussion.

The DDA asked Director Aniol to look into what happened to the signs that were lost that the DDA paid for years ago.

16. Adjournment:

Meeting Adjourned at 9:01 p.m.

***THE PRECEDING MINUTES ARE A SYNOPSIS OF A DOWNTOWN DEVELOPMENT AUTHORITY MEETING AND DO NOT REPRESENT A VERBATIM RECORD.**

Respectfully Submitted by: _____
Holly M. Thompson, City Clerk

Date Approved: _____