

**CITY OF WILLIAMSTON
DOWNTOWN DEVELOPMENT AUTHORITY
MARCH 17, 2009
REGULAR MEETING MINUTES**

1. Call To Order:

The meeting was called to order at 7:01 p.m. in the City Hall Council Chambers by Chairman Timothy Grossman and the Pledge of Allegiance was recited.

3. Roll Call:

Chairman Timothy Grossman, Authority Members Dawn Marie Joseph, Steve Eyke, Narda Murphy, and Mayor Michelle Hyne. Absent: Tom Mitchell (arrived at 7:03), Barb Vandenberg (arrived at 7:08) Cliff Hart, & Alyson Wendt.

Also Present:

Community Development Director Michelle Aniol, and citizens Rosemary Phillip, and JoAnn Zeller.

4. Approval of Agenda:

Motion by **Joseph**, second by **Hyne**, to approve the agenda as presented. **Motion passed by voice vote.**

5. Public Response:

Chairman Grossman called for public comment at this time and there was none.

6. DDA Regular Minutes of February 17, 2009:

Motion by **Joseph**, second by **Eyke**, to approve the DDA regular minutes of February 17, 2009 as presented. **Motion passed by voice vote.**

7. Accounts Payable:

Motion by **Mitchell**, second by **Joseph**, to approve the bill from DDA Attorney Foster Zack, Little Pasteur & Manning in the amount of \$1624 as presented. Yes: Grossman, Eyke, Hyne, Mitchell, Vandenberg, Joseph, Murphy. No: None. **Motion passed.**

8. Community Development Director:

Director Aniol announced St. Mary's summer events, Ghinnelli's has closed, and CA Concepts has moved to Okemos. The City received an EDA grant for the Industrial Park Drive.

9. Treasurer- Budget Printout:

A budget printout for February was submitted for DDA review.

10. Action Items

10a. Budget Recommendations:

Motion by **Vandenberg**, second by **Mitchell**, to submit the drafted budget to City Council as amended with a detailed explanation on fund administration, community promotion, and salaries and wages. Yes: Vandenberg. No: Eyke, Hyne, Mitchell, Joseph, Murphy, Grossman. **Motion failed.**

Motion by **Joseph**, second by **Vandenberg**, to table the budget until the next meeting. **Motion passed by voice vote.**

10b. Community Garden Committee:

Motion by **Hyne**, second by **Joseph**, to form a Citizens Garden Committee to brainstorm and bring ideas at no cost to the DDA and to include Marlene Epply, and Members Joseph and Vandenberg and to ask the Garden Club for assistance and include up to seven people on the committee. **Motion passed by voice vote.**

10c. Review of Standing Committees:

No action was taken.

10d. Streetscape Plan Review:

No action was taken.

11. Discussion Items

11a. City Council News:

Mayor Hyne reported that the Council is busy, their agendas are long but they are committed. They have held a budget workshop, they adopted the Ingham County Hazard Mitigation Plan, the City received a grant for \$400,000 from the EDA, and they are looking into getting the logo copyrighted.

14. Public Response:

Chairman Grossman called for public comment at this time and there was none.

15. DDA Member Comments:

Member Joseph gave a recap of the First Friday and announced that Member Vandenberg is Chamber Member of the Year.

Member Hyne commented that the Bucket is looking to re-open by Jubilee. She commented that the Michigan Brewing Company is looking at opening up a store in Williamston.

16. Adjournment:

Meeting Adjourned at 9:48 p.m.

***THE PRECEDING MINUTES ARE A SYNOPSIS OF A DOWNTOWN DEVELOPMENT AUTHORITY MEETING AND DO NOT REPRESENT A VERBATIM RECORD.**

Respectfully Submitted by: _____
Holly M. Thompson, Deputy Clerk

Date Approved: _____