

**CITY OF WILLIAMSTON
DOWNTOWN DEVELOPMENT AUTHORITY
JANUARY 20, 2009
REGULAR MEETING MINUTES**

1. Call To Order:

The meeting was called to order at 7:00 p.m. in the City Hall Council Chambers by Chairman Timothy Grossman and the Pledge of Allegiance was recited.

3. Roll Call:

Chairman Timothy Grossman, Authority Members Dawn Marie Joseph, Steve Eyke, Barb Vandenberg, and Mayor Michelle Hyne. Absent: Jeremy Emmi, Tom Mitchell, and Alyson Wendt.

Also Present:

Deputy Clerk Holly Thompson, Community Development Director Michelle Aniol, and citizens Pete Porciello, and Don Bixler.

4. Approval of Agenda:

Add 11d. Community Center Bench, and 11e. Solution with WLNS Advertising.

Motion by **Vandenberg**, second by **Joseph**, to approve the agenda as amended.

Motion passed by voice vote.

5. Public Response:

Pete Porciello discussed putting DDA members on the EDC's Farmers' Market Committee and the TIFA's Ice House Committee. He explained that Member Eyke has indicated that he would like to serve on the Ice House Committee.

Member Joseph volunteered to serve on the Farmers' Market Committee.

6. DDA Regular Minutes of October 21, 2008 & Special Minutes of December 22, 2008:

Motion by **Joseph**, second by **Vandenberg**, to approve the DDA regular minutes of October 21, 2008 and special minutes of December 22, 2008 as presented. **Motion passed by voice vote.**

7. Accounts Payable:

Motion by **Vandenberg**, second by **Hyne**, to approve the water bill for the car wash property in the amount of \$76.02 as presented. Yes: Grossman, Eyke, Hyne, Vandenberg, Joseph. No: None. **Motion passed.**

Motion by **Joseph**, second by **Vandenberg**, to approve the 12/1, 12/10, and 12/23 WLNS bills as presented leaving out the bill from 12/15. Yes: Grossman, Eyke, Hyne, Vandenberg, Joseph. No: None. **Motion passed.**

8. Community Development Director:

Director Aniol reported that Kathy's Kreme of the Kropp is going out of business.

9. Treasurer- Budget Printout:

A budget printout for December was submitted for Council **Board** review.

10. Action Items

10a. Sixth Amended and Restated DDA Plan:

Director Aniol went through the amended plan with the DDA. This will be on the next agenda.

10b. Downtown Business Guide:

Because the proposed business guide will be for a different size, McKenna will need to reformat the map to fit the new paper size. A proposal for the reformatting costs will be provided at the next meeting.

Motion by **Hyne**, second by **Joseph**, to table the downtown business guide until the next meeting. **Motion passed by voice vote.**

10c. Holiday 09 Decorations and Lighting:

Motion by **Vandenberg**, second by **Joseph**, to purchase six garlands w/ LED lights and depending on the box size order up to 48 replacement bulbs. Yes: Grossman, Joseph, Eyke, Hyne. No: None. **Motion passed.**

11. Discussion Items

11a. City Council News:

Member Hyne reported the Ingham County Downtown Rehabilitation Grant has been approved. McKenna has been approved to do the Zoning Ordinance rewrite. The Deer Creek parking lot sign will be installed soon. A handicap space will be installed in front of City Hall. The Williamston High School has been ranked in the top 2.9% in the nation by the U.S. News and World Report. CBS has been in touch with the Mayor regarding the story on Williamston.

11b. Downtown Trees:

This will be discussed at the next meeting.

11c. Preliminary Budget Discussion:

A committee will be appointed at the next meeting.

11d. Community Center Bench:

Member Vandenberg reported that she has ordered an aluminum and plastic bench for the Community Center and plans to donate it provided that the DPW puts it together and installs it.

The DDA discussed purchasing a 'donated by' plaque added to the bench.

11e. Solution with WLNS Advertising:

Addressed under accounts payable.

14. Public Response:

Chairman Grossman called for public comment at this time and there was none.

15. DDA Member Comments:

Member Eyke commented that the Historic District designation is something to consider.

Member Hyne agreed with Member Eyke.

16. Adjournment:

Meeting Adjourned at 10:10 p.m.

***THE PRECEDING MINUTES ARE A SYNOPSIS OF A DOWNTOWN DEVELOPMENT AUTHORITY MEETING AND DO NOT REPRESENT A VERBATIM RECORD.**

Respectfully Submitted by: _____
Holly M. Thompson, Deputy Clerk

Date Approved: _____