

**CITY OF WILLIAMSTON
DOWNTOWN DEVELOPMENT AUTHORITY
JANUARY 16, 2007
REGULAR MEETING MINUTES**

1. Call To Order:

The meeting was called to order at 7:04 p.m. by Vice Chair Tom Mitchell and the Pledge of Allegiance was recited.

3. Roll Call:

Vice Chair Tom Mitchell, Authority Members Barb Vandenberg, Tim Grossman, Alyson Wendt, Karen McGarry, and Mayor Ken Zichi. Absent: Bev O'Malia, Bonnie Bochniak, and Jeremy Emmi.

Also Present:

Deputy Clerk Holly Thompson, and Venessa Warren of Wilcox Engineering.

Motion by **Zichi**, second by **Grossman**, to excuse O'Malia, Bochniak, and Emmi.

Motion passed by voice vote.

4. Approval of Agenda:

Motion by **Zichi**, second by **Wendt**, to approve the agenda as presented.

Motion passed by voice vote.

5. Public Response:

Vice Chair Mitchell called for public comment at this time and there was none.

6. DDA Regular Minutes of December 19, 2006:

Motion by **Zichi**, second by **Grossman**, to approve the DDA regular minutes of December 19, 2006 as presented. **Motion passed by voice vote.**

7. Accounts Payable:

Motion by **Zichi**, second by **Wendt**, to approve the façade improvement reimbursement for Tom Mitchell in the amount of \$2000. Yes: Grossman, McGarry, Zichi, Vandenberg, Wendt. No: None. Abstain: Mitchell. **Motion passed.**

8. Treasurer- Budget Report:

A financial printout was submitted for December 2006.

9. Community Development Director:

Director Alfredson submitted a written report for DDA review.

11. Discussion Items

11a. Wilcox Presentation:

Venessa Warren of Wilcox Engineering distributed sets of prints to the DDA for the streetscape project. The board looked over the drawings with Ms. Warren. She reported that the grant is rolling so there is no deadline and suggested that the DDA own their own lights. She stated that the cost is only \$14 more per light to own them. DTE does not want banners on the new light poles. The DDA directed Community Development Director Alfredson to check on the number of benches and trash cans needed for the new streetscape area.

11b. City Council News:

Member Zichi reported that the library may be able to move into the Community Center within the next fifteen to twenty days. Budget workshops will be held before the next few Council meetings.

Member Grossman asked why there are no trespassing signs at the old car wash lot.

The DDA discussed that it was not their intention to have 'No Trespassing' signs but rather 'No Parking' signs.

Vice Chair Mitchell asked Deputy Clerk Thompson to talk to the DPW Director to get them changed to 'No Parking' signs.

14. Public Response:

Vice Chair Mitchell called for public comment at this time and there was none.

15. Adjournment:

Motion by **Zichi**, second by **Grossman**, to adjourn. **Motion passed by voice vote.**

Meeting Adjourned at 8:10 p.m.

***THE PRECEDING MINUTES ARE A SYNOPSIS OF A DOWNTOWN DEVELOPMENT AUTHORITY MEETING AND DO NOT REPRESENT A VERBATIM RECORD.**

Respectfully Submitted by: _____
Holly M. Thompson, Deputy Clerk

Date Approved: _____