

**CITY OF WILLIAMSTON
CITY COUNCIL
JULY 12, 2010
REGULAR MEETING MINUTES**

1. Call To Order:

The meeting was called to order at 7:09 a.m. in the City Hall Council Chambers by Mayor Michelle Hyne and the Pledge of Allegiance was recited.

2. Roll Call:

Mayor Michelle Hyne, Mayor Pro-tem Michael Moody, Council members Randy Pail, John Pratt, and Scott VanAllsburg. Absent: Tim Grossman and Andy Simmons.

Also Present:

City Manager Tim Allard, City Clerk Holly Thompson, City Attorney Bonnie Toskey, Police Sergeant Jeff Hull, Treasurer Alan Dolley, C2AE Engineer Kevin Feuka, Barb of mc², and citizens Brooke Locke, Karen McGarry, Todd Carlisle, Ben & Brian Stiffler, W Harrison Smith, Cliff Hart, William Schall, and Larry Stafford.

Motion by **Moody**, second by **Pail**, to excuse Simmons and Grossman. **Motion passed by voice vote.**

4. Approval of Agenda:

Add 8d. Amendment #1 to Contract for McCormick Park Parking Lot Paving.

Motion by **VanAllsburg**, second by **Moody**, to approve the agenda as amended. **Motion passed by voice vote.**

5. Audience Participation:

Karen McGarry, 3169 N. Williamston Road, stated that she did not know of the Williamston Road Phase II project until May 25th. She asked where the public meeting was held to discuss the project. She stated that the submission for funds was incorrect; there is a C106 designation within that area. She does not want the mature trees taken out for a bike path. She met with Mayor Hyne to discuss her concerns and Councilman Grossman stopped by her business to apologize for the lack of notice. She stated that 43% of her clientele comes from outside the City. Ms. McGarry has sought legal counsel for this issue.

Brooke Locke stated that he is representing the Chamber of Commerce.

Ben Stiffler, 134 E. Middle St. stated that he is up for reappointment to the Planning Commission. He thanked Council for the opportunity to serve and stated that he has learned a lot.

6. Council Minutes of June 29, 2010:

Motion by **Moody**, second by **Pail**, to approve the Council minutes of June 29, 2010 as presented. **Motion passed by voice vote.**

7. Accounts Payable:

The accounts payable totaled \$121,424.23 with reference #'s 58287-58337.

Motion by **VanAllsburg**, second by **Moody**, to approve the accounts payable as presented,

reference #'s 58287-58337. Yes: Pratt, VanAllsburg, Hyne, Moody, Pail. No: None. **Motion passed.**

8. Action Items

8a. Appointment of Ben Stiffler & Larry Wittrup to the Planning Commission, and Cliff Hart to the Downtown Development Authority:

Motion by **Pratt**, second by **Moody**, to concur with the Mayor's appointment of Ben Stiffler and Larry Wittrup to the Planning Commission and Cliff Hart to the Downtown Development Authority. **Motion passed by voice vote.**

8b. Zoning Ordinance Codification:

Motion by **Moody**, second by **Pratt**, to approve the removal of the old Zoning Ordinance from the Municode online ordinance hosting service to be replaced with a link to the new Zoning Ordinance pdf file hosted as outlined in the recommendation dated July 8, 2010. Yes: VanAllsburg, Hyne, Moody, Pail, Pratt. No: None. **Motion passed.**

8c. Consideration of modifications to schedule of City fees for miscellaneous services:

Motion by **Moody**, second by **Pratt**, to table this until the next meeting. **Motion passed by voice vote.**

8d. Amendment #1 to Contract for McCormick Park Parking Lot Paving:

Motion by **Moody**, second by **VanAllsburg**, to approve the amendment #1 to the contract for McCormick Park improvements to the High and Putnam Street parking lot subject to attorney review for project #TF08-081 as presented. Yes: VanAllsburg, Hyne, Moody, Pail, Pratt. No: None. **Motion passed.**

9. Discussion Items

9a. McCormick Park Progress Report:

Manager Allard reported that the Laux Construction contract has been signed and they are planning to start next week. They are looking at putting the wiring underground which would cost a bit extra, but may be covered with the grant and contingency funds. They are working on the sealing, repair, and relocation of the tree sculptures.

A written progress report was submitted by C2AE.

9b. Community Open House for North Williamston Road Phase II Project July 13, 4pm-7pm:

Manager Allard reported that the community open house for the Williamston Road Phase II project will be Tuesday, July 13 from 4pm-7pm. He and Scott DeVries will be meeting one on one with the residents and business owners regarding their concerns and questions on the project. 11x17 plans will be available to the public to take with them.

Motion by **Moody**, second by **VanAllsburg**, to allow Karen McGarry to speak. **Motion passed by voice vote.**

Karen McGarry stated that she has had to FOIA information about the project because she could not get information from staff.

Council wondered if there might be a grant for sidewalks instead of putting in the bike lane.

Manager Allard reported that the City will be receiving \$375,000 in grant funds and the bid opening will be August 6th. In retrospect Mr. Allard stated that Ms. McGarry probably should have received a letter sooner. He stated that the open house notification ran in the last two Enterprise newspapers and feels that the approach was reasonable.

9c. Wall Behind Council Table:

Councilman Pratt stated that he would like the wall behind the Council table removed.

No direction was given.

9d. Road Closure on Putnam Street:

Manager Allard reported that CSX will be doing construction beginning Wednesday and ending on Friday to repair the railroad tracks. This area will be closed during construction.

11. Staff Reports

11a. City Manager:

Manager Allard reported that they are making progress with the water/sewer bonds. The letter of condition was signed and the funds have been obligated for the project. Williamston Products Inc. has requested grant funds from the MEDC that would need to go through the City. Williamston Products would be creating 69 new jobs in Williamston and 76 in Owosso. They also hope to create 400 new jobs by pursuing contracts.

11b. City Attorney:

Attorney Toskey stated that she has never seen a municipality offer fax services.

11c. Police Chief:

Statistics for June were submitted for Council review.

11d. Building Department:

A written report was submitted for Council review.

12. Audience Participation:

Mayor Hyne called for public comment at this time and there was none.

13. Council Member Comments:

Councilman VanAllsburg reported encouraged everyone to see the newest play at the Williamston Theatre called Five Course Love.

Councilman Pratt expressed his condolences to the family of Trent Allen. He also congratulated Officers Pelong and Parviainen on the successful neighborhood watch meeting. He thanked Sergeant Hull for his continuing support of the Jubilee.

Mayor Hyne thanked everyone that worked on the Jubilee and pointed out that the money they raise goes back into the community. The Police & Kids Golf Outing is scheduled for July 31st, but she will not be attending because it is her wedding day. Mayor Hyne stated that it is a great opportunity to serve as a member of the Michigan Municipal League. The signing of the bonds for the 8.2 million dollar water/sewer project was a memorable event for her. She stated that she had the opportunity to meet with people at the Centurion Medical Products and welcomed them to

Williamston. She expressed her condolences to the family of Trent Allen and added that she would like the basketball courts named in his honor.

17. Adjournment:

Motion by **Pail**, second by **Pratt**, to adjourn. **Motion passed by voice vote.**

***Meeting Adjourned at 8:55 a.m.**

Respectfully Submitted by: _____
Holly M. Thompson, City Clerk

Michelle A. Hyne, Mayor

Date Approved: _____