

**CITY OF WILLIAMSTON
CITY COUNCIL
MARCH 22, 2010
REGULAR MEETING MINUTES**

1. Call To Order:

The meeting was called to order at 7:02 p.m. in the City Hall Council Chambers by Mayor Pro-tem Michael Moody and the Pledge of Allegiance was recited.

2. Roll Call:

Mayor Pro-tem Michael Moody, Council members Timothy Grossman, Randy Pail, and Scott VanAllsburg. Absent: Michelle Hyne, John Pratt, and Andy Simmons.

Also Present:

City Manager Tim Allard, City Clerk Holly Thompson, City Attorney Bonnie Toskey, Police Chief Mark Hetfield, Planner Jim Breuckman, WWTP Director Leroy Smith, DPW Director Dan Gutting, Deputy Treasurer Geral Jeffrey, Ingham County EDC Representative Sue Pigg, SME Representative J.P. Buckingham, C2AE Engineers Scott DeVries, and Kevin Feuka, City Treasurer Alan Dolley, ACI Finance Representative Tom Traciak, Tabitha McCauley of mc², and citizens Larry Stafford, Jane Reagan, Brooke Locke, Traci Smith, Cliff Hart, Pete Voestra, Larry Wittrup, and other members of the public.

Motion by **Grossman**, second by **VanAllsburg**, to excuse Hyne, Pratt, and Simmons from the meeting. **Motion passed by voice vote.**

4. Approval of Agenda:

Move item 8g. to item 8c.

Motion by **VanAllsburg**, second by **Grossman**, to approve the agenda as amended. **Motion passed by voice vote.**

5. Audience Participation:

Jane Reagan, 646 McCauley St., stated that she is glad to see the 2nd reading of the Zoning Ordinance moved up on the agenda and hopes they approve it tonight. She gave a timeline of the Zoning Ordinance work and stated she is looking forward to hearing their vote.

Cliff Hart stated he is attending to represent the Chamber of Commerce.

Larry Stafford stated that he would like to see speakers in the back of the room to hear the Council better.

6. Council Minutes of March 8, 2010 & Special Minutes of February 25, 2010:

Motion by **VanAllsburg**, second by **Pail**, to approve the special Council minutes of February 25, 2010 as presented. **Motion passed by voice vote.**

Motion by **Pail**, second by **VanAllsburg**, to approve the March 8, 2010 special meeting minutes as presented. **Motion passed by voice vote.**

7. Accounts Payable:

The accounts payable totaled \$120,190.29 with reference #'s 57821-57903.

Motion by **VanAllsburg**, second by **Pail**, to approve the accounts payable as presented, reference #'s 57821-57903. Yes: VanAllsburg, Grossman, Moody, Pail. No: None. **Motion passed.**

8. Action Items

8a. Consideration of community July 3rd fireworks display sponsored by First Baptist Church:

Motion by **VanAllsburg**, second by **Pail**, to approve the fireworks show for July 3rd, 2010 by the First Baptist Church with a rain date of July 5th. **Motion passed by voice vote.**

8b. Consideration of a Phase 2 environmental assessment of the 109-115 E. Grand River Avenue property:

Motion by **Pail**, second by **Grossman**, to authorize the Phase 2 environmental assessment through Soil and Materials Engineers for 109-115 E. Grand River Avenue with the funding coming from Ingham County Economic Development grant. **Motion passed by voice vote.**

8c. Zoning Ordinance Re-write- 2nd Reading:

Motion by **VanAllsburg**, second by **Pail**, to approve the second reading of the Zoning Ordinance as presented in the draft from March 16, 2010. Yes: Grossman, Moody, Pail, VanAllsburg. No: None. **Motion passed.**

8d. PowerPoint presentation re: proposed Sewer and Water Improvements under the USDA Rural Development program:

Manager Allard and Scott DeVries presented a PowerPoint slideshow regarding sewer and water improvements.

No action was taken.

8e. Consideration of Engineering Agreement with C2AE pertaining to proposed USDA Rural Development sewer and water improvements:

Motion by **VanAllsburg**, second by **Pail**, to instruct C2AE to do the engineering that was in the water system improvements preliminary report per November 2009 conditional on the removal of B., indemnification by owner and C., environmental indemnification. Yes: Moody, Pail, VanAllsburg, Grossman. No: None. **Motion passed.**

Motion by **VanAllsburg**, second by **Grossman**, to instruct C2AE to do the engineering that was identified in the sewer system improvements preliminary report per November 2009 with the conditional removal of B., indemnification by owner, and C., environmental indemnification. Yes: Moody, Pail, VanAllsburg, Grossman. No: None. **Motion passed.**

8f. Consideration of Legal Services Agreement pertaining to proposed USDA Rural Development sewer and water improvements:

Motion by **VanAllsburg**, second by **Grossman**, to employ Cohl, Stoker, Toskey, and McGlinchey P.C. to perform all legal services necessary to the organization financing construction and initial operation of a municipal sewer system as outlined in the agreement presented. Yes: Pail, VanAllsburg, Grossman, Moody. No: None. **Motion passed.**

Motion by **VanAllsburg**, second by **Grossman**, to employ Cohl, Stoker, Toskey, and McGlinchey

P.C. to perform all legal services necessary to the organization financing construction and initial operation of a municipal water supply system as outlined in the agreement presented. Yes: Moody, Pail, VanAllsburg, Grossman. No: None. **Motion passed.**

8g. Resolutions authorizing Notice of Intent to Issue Bonds pertaining to proposed USDA Rural Development sewer and water improvements:

Motion by **Grossman**, second by **VanAllsburg**, to approve the resolution authorizing notice of intent to issue revenue bonds and declaration of intent to reimburse for the water supply system with the maximum principal amount of debt expected to be issued for the Project, including issuance costs, at \$5,160,000 as presented. Yes: VanAllsburg, Grossman, Moody, Pail. No: None. **Motion passed.**

Motion by **Pail**, second by **Grossman**, to approve the resolution authorizing notice of intent to issue revenue bonds and declaration of intent to reimburse for the sewer disposal system with the maximum principal amount of debt expected to be issued for the Project, including issuance costs, of \$3,560,000 as presented. Yes: VanAllsburg, Grossman, Moody, Pail. No: None. **Motion passed.**

8h. Recommendation to approve payment to Ingham County Drain Office for GIS survey:

Motion by **Pail**, second by **Grossman**, to approve a budget amendment from the General Fund in the amount of \$3,000 to pay the Ingham County Drain Commission for its' portion of the G.I.S. survey as agreed to in resolution #15-03. Yes: VanAllsburg, Grossman, Moody, Pail. **Motion passed.**

Motion by **Pail**, second by **VanAllsburg**, to authorize payment from the Water Fund in the amount of \$2,000 to pay the Ingham County Drain Commission for its' portion of the G.I.S. survey as agreed to in resolution #15-03. Yes: Grossman, Moody, Pail, VanAllsburg. No: None. **Motion passed.**

Motion by **Pail**, second by **Grossman**, to authorize payment from the Sewer Fund in the amount of \$2,000 to pay the Ingham County Drain Commission for its' portion of the G.I.S. survey as agreed to in resolution #15-03. Yes: Grossman, Moody, Pail, VanAllsburg. No: None. **Motion passed.**

Motion by **Grossman**, second by **VanAllsburg**, to approve the agreements for restrictions on use for the Geographical Information System as presented. Yes: Moody, Pail, VanAllsburg, Grossman. No: None. **Motion passed.**

8i. Recommendation authorizing purchase of replacement grit auger:

Motion by **Grossman**, second by **VanAllsburg**, to approve \$21,500 to replace the grit equipment from the Sewer Fund and award the contract to T.H. Eiffert Mechanical Contractors for a new grit auger as presented with \$1,000 for miscellaneous equipment. Yes: VanAllsburg, Grossman, Moody, Pail. No: None. **Motion passed.**

8j. Acceptance of Bid for Ford Pickup:

Council authorized the City Manager to accept the high bid of \$800 for the Ford pickup truck.

8k. Resolution authorizing City Representative at the 109 Building Property Closing:

Motion by **VanAllsburg**, second by **Pail**, to approve the resolution authorizing the City Representatives at the 109 Building property closing as presented. Yes: Moody, Pail, VanAllsburg, Grossman. No: None. **Motion passed.**

11. Staff Reports

11a. City Manager:

Manager Allard reported that the Clerk has executed the quitclaim deed for Centurion Way and the Police Department is working on getting a sign for the road. He has asked that C2AE stop the analysis of the 627 E. Grand River building based on preliminary findings. Mayor Hyne has appointed Traci Smith as chair of the Property Committee. There will be a Historic District presentation on Wednesday, March 24th, at 5:30 p.m. The City Council has a special meeting on Thursday, March 25th, at 6:00 p.m. with a budget work session following. He has attended demonstrations for tink claw buckets in Jackson, Dutton, and East Grand Rapids.

11b. Community Development Report:

Jim Breuckman is working with the Lansing Board of Water and Light to get more information on their lighting options.

11c. City Attorney:

No report.

11d. Police Chief:

A written report was submitted for Council review.

12. Audience Participation:

Mayor Pro-tem called for public comment at this time and there was none.

13. Council Member Comments:

Councilman VanAllsburg encouraged everyone to attend the new play "It Came from Mars".

Mayor Pro-tem Moody thanked everyone for all the work they have done.

14. Adjournment:

Motion by **Pail**, second by **Grossman**, to adjourn. **Motion passed by voice vote.**

***Meeting Adjourned at 9:59 p.m.**

Respectfully Submitted by: _____

Holly M. Thompson, City Clerk

Michael Moody, Mayor Pro-tem

Date Approved: _____