

**CITY OF WILLIAMSTON
CITY COUNCIL
NOVEMBER 24, 2008
REGULAR MEETING MINUTES**

1. Call To Order:

The meeting was called to order at 7:05 p.m. in the City Hall Council Chambers by Mayor Michelle Hyne and the Pledge of Allegiance was recited.

3. Roll Call:

Mayor Michelle Hyne, Mayor Pro-tem John Pratt, Council Members Michael Moody, Carmen Siciliano, Traci Smith, Scott VanAllsburg, and Ken Zichi. Absent: None.

Also Present:

City Manager/Clerk Lisa Hitchcock, City Attorney Bonnie Toskey, Police Chief Mark Hetfield, c2ae Representative Scott Devries, JFM Productions, citizens Brooke Locke, Kevin Webster, Carl McIntosh, Adam Normandin, Bonnie Brooks, Todd Carlisle, Rachel Olson, Terri Campbell, Paul and Dawn Marie Joseph, and other members of the public.

4. Approval of Agenda:

Delete item 8 and move 10i to 10a. and add 11a. Ice House.

Motion by **Zichi**, second by **Siciliano**, to approve the agenda as amended.

Motion passed by voice vote.

5. Audience Participation:

Adam Normandin, 320 S. Cedar Street, commented that he has been hearing a vibration noise from the refrigeration truck parked behind D&W. He called D&W to inform them of the problem. He also filed a noise complaint with the police. There has not been any solution given for the problem.

Carl McIntosh commented that the RiverHouse Inn customers are parking in his business parking lot. He was told that the RiverHouse Inn has been approved for 110 occupancy, and he believes there should be a crosswalk there as well as a sign directing people to parking.

Terri Campbell, 308 Fulton Street, commented she would like her written statements included in the November 10th minutes. She also commented that under page 1, number 5 it indicated that it was a work session and it was a special meeting, and she wanted the Councilman clarified to say Councilman Pratt.

Brooke Locke thanked the local churches for the community Thanksgiving services. He thanked the Mayor for doing the opening prayer. He stated that he

felt the Stockwell letter is asking for a 'blank check'. He stated as Chair of the Zoning Board of Appeals he would like to see the vacancy filled on the ZBA.

Dawn Marie Joseph, 2833 Linn Road, on behalf of the Chamber of Commerce reported that CBS attended the Chamber luncheon and went all over the City when they were in town. The Light Parade will be December 6 and the First Friday will be December 5.

Paul Joseph, 2833 Linn Road, thanked Council and the City Manager for working with him on the Liquor License. He also recommended including the property area as part of the original map.

Motion by **Pratt**, second by **VanAllsburg**, to allow Dawn Marie Joseph to speak.
Motion passed by voice vote.

Dawn Marie Joseph commented that the liquor licenses will offer a lot to other proposed businesses and Gracie's Place appreciates it.

6. Council Minutes of November 10, 2008 & Special Minutes of November 1, 2008 and November 19, 2008:

Change Police Document to Interoffice Memo.

Motion by **VanAllsburg**, second by **Siciliano**, to approve the Council minutes of November 10, 2008 as amended with the changes requested by Terri Campbell.
Motion passed by voice vote with Pratt voting no.

Motion by **VanAllsburg**, second by **Zichi**, to approve the November 1, 2008 Council minutes as amended by including the statement that the special meeting was called by the Mayor per the request of the City Manager. **Motion passed by voice vote.**

Motion by **Zichi**, second by **VanAllsburg**, to approve the November 19, 2008 special Council minutes as presented. **Motion passed by voice vote.**

7. Accounts Payable:

Councilman Siciliano reported that the accounts payable totaled \$126,528.26 with reference numbers 55782-558749.

Motion by **Siciliano**, second by **Zichi**, to approve the accounts payable as presented, reference numbers 55782-558749. Yes: Siciliano, Smith, VanAllsburg, Zichi, Hyne, Moody, Pratt. No: None. **Motion passed.**

8. Presentation- Water System Reliability Report:

C2AE Representative Scott DeVries reported that they have prepared a computerized model of the City's water distribution system. An executive summary was also distributed. The report stated:

- In 2007, a significant portion of the lost water component is attributed to the tank painting process.
- The current water supply system with a firm capacity of 980 gpm meets the minimum MDEQ water system reliability requirements for the current, the ten year, and the twenty year maximum daily demands.
- The water distribution system includes a looped transmission main network with 12-inch diameter pipe. The water distribution system also contains some undersized water mains, including some 2- and 4- inch diameter pipe.
- White, Leasia, Crossman, and Fulton Streets are not provided with the target 1,000 gpm fire flow due to undersized water mains.
- The central commercial and industrial areas are generally provided with the recommended fire flows ranging from 2,000-3,000 gpm.
- The existing 400,000 gallon elevated water storage tank provides the target 2,500 gpm fire flow for 3 hours and the 10-year maximum daily demand; however it does not provide the target 2,500 gpm fire flow for 3 hours and the 20-year maximum daily demand.
- For the existing water distribution system, minimum pressures range from 60-65 psi.

Recommendations were given to make water system improvements within the next two to fifteen years.

9. Action Items

9a. Public Notification on Water from MDEQ:

Manager Hitchcock reported that the radium levels on Well 9 is higher than allowed by the EPA. A notice will go out to the residents informing them of the issue.

Council requested that the water tests be distributed as received.

Motion by **Moody**, second by **VanAllsburg**, to have the City Manager and City Attorney draft a letter to the EPA to discuss discrepancies in the testing between the Illinois, Wisconsin, and Ohio. **Motion passed by voice vote.**

Motion by **Pratt**, second by **Moody**, to form a committee of Council members, community members, City Manager, and Engineer to address some of these issues and solutions to be appointed by the Mayor. Yes: Moody, Pratt, Siciliano, Smith, VanAllsburg, Hyne. No: Zichi. **Motion passed.**

Mayor Hyne will come up with tasks for the committee and will appoint the members at the next meeting.

Motion by **VanAllsburg**, second by **Moody**, to use three laboratories until further notice, the, Illinois lab, and the Wisconsin lab for the testing with the third lab to be determined by the City Manager. Yes: Hyne, Moody, Pratt, Siciliano, Smith, VanAllsburg, Zichi. No: None. **Motion passed.**

9b. Letter to Residents Explaining Water & Sewer Rates:

Motion by **Pratt**, second by **Moody**, to table the letter to residents explaining the water and sewer rates until the further notice. **Motion passed by voice vote.**

Council members will submit their suggestions to the City Manager and she will forward them to the City Attorney.

9c. Water & Sewer Billing Due Date Policy:

Motion by **Moody**, second by **VanAllsburg**, to accept the postmark for utility bills. **Motion passed by voice vote.**

9d. Local Preference Purchasing Policy:

Motion by **Moody**, second by **VanAllsburg**, to table the local preference purchasing policy until the next meeting. **Motion passed by voice vote.**

9e. Resolution to Create Redevelopment Project Area:

Motion by **Siciliano**, second by **Pratt**, to allow Mr. Joseph to speak. **Motion passed by voice vote.**

Motion by **Smith**, second by **Pratt**, to adopt Resolution # 13-08 with the map as amended to include the entire City limits. Yes: VanAllsburg, Zichi, Hyne, Moody, Pratt, Siciliano, Smith. No: None. **Motion passed.**

9f. Gracie's Place Liquor License Resolution:

Motion by **Pratt**, second by **VanAllsburg**, to approve Resolution # 14-08, for the Gracie's Place liquor license as presented. Yes: Zichi, Hyne, Moody, Pratt, Siciliano, Smith, VanAllsburg. No: None. **Motion passed.**

9g. 1st Reading of Ordinance #311- Rezoning Request for 725/825 W. Grand River Avenue:

Motion by **Zichi**, second by **VanAllsburg**, to deny the request to rezone 725/825 W. Grand River Avenue. Yes: Hyne, Moody, Pratt, Siciliano, Smith, VanAllsburg, Zichi. No: None. Motion passed.

9h. 1st Reading of Ordinance #312- Amendments to Zoning Ordinance:

Motion by **Zichi**, second by **VanAllsburg**, to approve the first reading of Ordinance #311, Amendments to the Zoning Ordinance as presented. Yes:

Moody, Pratt, Siciliano, Smith, VanAllsburg, Zichi, Hyne. No: None. **Motion passed.**

Motion by **Siciliano**, second by **Moody**, to direct the Planner to draft a letter to the applicant explaining the changes that were made by Ordinance #311 and what his options are to develop his property. **Motion passed by voice vote.**

9i. List of Committees With What They Did and Options to Replace Those Tasks:

No action was taken.

10. Discussion Items

10a. Ice House:

Council members discussed the TIFA's decision to demolish the building.

12. Staff Reports

12a. City Manager:

Manager Hitchcock reported that Head Librarian JoAnne Hegadus passed away and offered condolences to her family.

12b. City Attorney:

Attorney Toskey provided a draft response to a citizen regarding an open meetings act violation allegation.

12c. WWTP:

Waste water treatment statistics were submitted for Council review.

14. Audience Participation:

Brooke Locke commented that he would like to see McKenna indicate that they are the Williamston Planners and not McKenna Planners on all correspondence regarding the City.

15. Council Member Comments:

Councilman Zichi expressed his condolences to JoAnne Hegadus' family.

Councilman Moody also expressed his condolences to JoAnne Hegadus' family.

Councilman VanAllsburg commented that Every Christmas Story Ever Told is showing at the Theatre starting November 28.

Councilmember Smith expressed her condolences to JoAnne Hegadus' family.

Councilman Pratt expressed his condolences to JoAnne Hegadus' family and wished everyone a Happy Thanksgiving. He also asked if it is legal for people to have a funeral with a horse drawn carriage for their pet in the City.

Mayor Hyne commented that there was a good turnout at the church services for Thanksgiving. She reminded everyone of the Light Parade on December 6. She reported that CBS visited Williamston on November 20 and they stated that they thoroughly enjoyed the community. She expressed her condolences to JoAnne Hegadus' family and wished everyone a happy and safe Thanksgiving.

16. Adjournment:

Motion by **Zichi**, second by **Siciliano**, to adjourn. **Motion passed by voice vote.**

***Meeting Adjourned at 10:32 p.m.**

Respectfully Submitted by: _____

Lisa K. Hitchcock, City Clerk/Manager

Michelle A. Hyne, Mayor

Date Approved: _____