

**CITY OF WILLIAMSTON
CITY COUNCIL
REGULAR MEETING MINUTES
JULY 25, 2005**

1. Call To Order: The meeting was called to order at 7:00 p.m. by Mayor Kenneth Zichi, and the Pledge of Allegiance was recited.

3. Roll Call: Mayor Kenneth Zichi, Mayor Pro-tem Robert Hanna, Council Members James DeForest, George Monroe, and Scott VanAllsburg. Absent: Penny Davis.

Also Present: City Manager Lisa Hitchcock, Deputy Clerk Holly Thompson, City Attorney Bonnie Toskey, Police Chief Mark Hetfield, Executive Secretary Catherine Garnham, JFM Productions, Capital Consultants Engineer Scott DeVries, DDA Member Jarrod Bradford, Zoning Board of Appeals Members Robert St. John and Robert O'Connell, and citizen Jason Miller.

**MOTION BY DEFOREST, SECOND BY HANNA TO EXCUSE DAVIS.
MOTION PASSED BY VOICE VOTE.**

4. Approval of Agenda: MOTION BY DEFOREST, SECOND BY HANNA, TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED BY VOICE VOTE.

5. Audience Participation: Mayor Zichi called for public comment at this time and there was none.

6. Council Minutes of July 11, 2005: MOTION BY DEFOREST, SECOND BY HANNA, TO APPROVE THE REGULAR CITY COUNCIL MEETING MINUTES OF JULY 11, 2005 AS PRESENTED. MOTION PASSED BY VOICE VOTE.

7. Accounts Payable: Councilman Hanna reported that the accounts payable totaled \$129,498.52 and included payroll, consultants, utilities, and other miscellaneous supplies and services. Reference #'s 5037-5100. **MOTION BY HANNA, SECOND BY MONROE, TO APPROVE THE ACCOUNTS PAYABLE AS PRESENTED. YES: MONROE, VANALLSBURG, HANNA, ZICHI, DEFOREST. NO: NONE. MOTION PASSED.**

8. Action Items

8a. DDA Appointment: MOTION BY DEFOREST, SECOND BY HANNA, TO CONCUR WITH THE MAYOR'S APPOINTMENT OF TIM GROSSMAN TO THE DOWNTOWN DEVELOPMENT AUTHORITY FOR A TERM TO EXPIRE 6-30-09. MOTION PASSED BY VOICE VOTE.

8b. Proposal for Design and Construction Engineering of E. Riverside: MOTION BY DEFOREST, SECOND BY HANNA, TO APPROVE THE PROPOSAL FROM CAPITAL CONSULTANTS FOR DESIGN AND CONSTRUCTION ENGINEERING OF E. RIVERSIDE FOR A DESIGN COST NOT TO EXCEED \$74,000 AND CONSTRUCTION COST ESTIMATED AT \$147,000. YES: MONROE, VANALLSBURG, HANNA, ZICHI, DEFOREST. NO: NONE. MOTION PASSED.

8c. Proposal for CivicSight Software Purchase and Long-Term GIS Support: MOTION BY DEFOREST, SECOND BY HANNA, TO APPROVE THE PROPOSAL FROM RIVERS EDGE GIS, LLC FOR SOFTWARE PURCHASE (\$1,500) AND TECHNICAL SUPPORT WITH OPTION 3 FOR THE FIRST YEAR FOR A COST OF \$50.00 PER HOUR FOR GIS SUPPORT. YES: HANNA, ZICHI, DEFOREST, MONROE, VANALLSBURG. NO: NONE. MOTION PASSED.

8d. Dump Truck Purchase: MOTION BY DEFOREST, SECOND BY HANNA, TO APPROVE THE PURCHASE OF A DUMP TRUCK AT A COST OF \$33,589 FROM SHULT'S EQUIPMENT FOR THE DUMP TRUCK EQUIPMENT AND \$50,145 FROM CENTRAL FORD FOR THE TRUCK CHASSIS. YES: MONROE, VANALLSBURG, HANNA, ZICHI, DEFOREST. NO: NONE. MOTION PASSED.

8e. First Reading of Ordinance #295 to Create a Parks & Recreation Commission: MOTION BY DEFOREST, SECOND BY HANNA, TO APPROVE THE FIRST READING OF ORDINANCE #295 TO CREATE A PARKS AND RECREATION COMMISSION AS PRESENTED. YES: ZICHI, DEFOREST, MONROE, VANALLSBURG, HANNA. NO: NONE. MOTION PASSED.

11. Staff Reports

11a. City Manager: A written report was submitted by Manager Hitchcock.

11b. City Attorney: No report.

11c. Community Development Director: A written report was submitted by Community Development Director Alfredson.

11d. Water and Sewer Monthly Reports: A written report was submitted.

12. Committee/Sub-Committee Reports

12a. Legislative Director: Councilman DeForest questioned what the Council's position is on the adjustment of Daylight Savings Time. The Council was in agreement that it should remain the same.

13. Audience Participation: Mayor Zichi called for public comment at this time and there was none.

14. Council Member Comments: Councilman Monroe thanked the City Manager for attending the Kiwanis meeting to report on City issues. Councilman VanAllsburg commented that since everything in Williamston says "Discover the Charm" the Council should identify what is charming about Williamston and keep this motto in mind when making decisions that affect the charm of the City. Councilman Hanna commented that the Police and Kids Golf Outing is Saturday, July 30th and there are still openings for more teams. Mayor Zichi commented that both the ArtFest and Harry Potter Event were a success and very well attended. He added that even with the large turnout at the Harry Potter Event the bookstore still had to return un-sold books.

Meeting Adjourned at 7:47 p.m.

Respectfully Submitted by: _____
Holly M. Thompson, Deputy Clerk

Kenneth V. Zichi, Mayor

Date Approved: _____