

**CITY OF WILLIAMSTON
CITY COUNCIL
JULY 11, 2005
REGULAR MEETING MINUTES**

1. Call To Order: The meeting was called to order at 7:01 p.m. by Mayor Kenneth Zichi and the Pledge of Allegiance was recited.

3. Roll Call: Mayor Kenneth Zichi, Mayor Pro-tem Robert Hanna, Council Members Penny Davis, George Monroe, James DeForest, and Scott VanAllsburg. Absent: None.

Also Present: City Manager Lisa Hitchcock, Deputy Clerk Holly Thompson, Police Chief Applicant Mark Hetfield, Councilmember Applicants Brian O'Connell, Jarrod Bradford, Michelle Hyne, and Tim Grossman, Williamsburg Condominium Association Members Jeff Bennett, Don Dornbush, and Eric Henning.

4. Approval of Agenda: MOTION BY DEFOREST, SECOND BY HANNA, TO APPROVE THE AGENDA AS PRESENTED. MOTION PASSED BY VOICE VOTE.

5. Audience Participation: Jeff Bennett of the Williamsburg Site Condominium Association spoke to the Council about the connection of Plymouth Landing to Williamsburg. The representatives of the Association do not want these developments connected and all of the Williamsburg tenants are in agreement. Mayor Zichi commented that City Manager Lisa Hitchcock will contact them and provide them with documentation regarding the City's plans for the development.

6. Council Minutes of June 27, 2005: MOTION BY DEFOREST, SECOND BY HANNA, TO APPROVE THE MINUTES OF JUNE 27, 2005 AS PRESENTED. MOTION PASSED BY VOICE VOTE.

7. Accounts Payable: Councilman Hanna reported that the accounts payable totaled \$180,710.66 and included payroll, a bond payment, consultants, attorneys, utilities, and other miscellaneous supplies and services. Reference #'s 4958-5036. **MOTION BY HANNA, SECOND BY VANALLSBURG, TO APPROVE THE ACCOUNTS PAYABLE AS PRESENTED. YES: DAVIS, MONROE, VANALLSBURG, HANNA, ZICHI, DEFOREST. NO: NONE. MOTION PASSED.**

8. Action Items

8a. City Council Vacancy: Jarrod Bradford of 135 E. Middle St. introduced himself and commented that he has lived in Williamston for four years and originally was from Arizona. He has served on the Downtown Development Authority for two years and is proud of the projects they have accomplished. Tim

Grossman introduced himself and commented that he has lived here since 1997 and has 2 children. He has applied for the vacant Council seat because he would like to contribute to the community. Michelle Hyne of 606 S. Putnam introduced herself and commented that she has resided in Williamston for 17 years and has committed many years of service to the school system. She has had an interest in City government since she was in college and would like a chance to pursue her interests. Brian O'Connell of 833 Blacksmith Trail introduced himself and commented that he has lived in Williamston for three years and currently serves on the Zoning Board of Appeals. He would like to get more involved in the community and currently works in state legislature. He added that all of the candidates are very good choices. **MOTION BY MONROE, SECOND BY DEFOREST, TO DEFINITELY POSTPONE THE DECISION FOR THE CITY COUNCIL VACANCY UNTIL THE FIRST MEETING IN AUGUST. MOTION PASSED BY VOICE VOTE.**

8b. Chief of Police Contract: City Manager Lisa Hitchcock introduced Police Chief Candidate Mark Hetfield and provided a revised contract for City Council approval. She commented that she worked with Mr. Hetfield for twenty years in Corunna. The City received over fifty resumes for the position and five were selected for interviewing. Police Chief Larry Jerue of the City of DeWitt sat in on the interviews, as well as Councilman DeForest. Councilman Monroe commented that he trusts that the City Manager and Councilman DeForest have made a good decision. Councilman Hanna commented that he read over all of the questions and answers of the interview and is comfortable with their choice. Councilperson Davis questioned when Mr. Hetfield would be starting. Ms. Hitchcock answered July 12th. Mayor Zichi asked Mr. Hetfield if he is willing to be the Police Chief long-term. Mr. Hetfield stated he plans to be here for a long time. **MOTION BY DEFOREST, SECOND BY HANNA, TO APPROVE THE CONTRACT WITH MARK HETFIELD FOR POLICE CHIEF AS PRESENTED AT THE TABLE. YES: DAVIS, MONROE, VANALLSBURG, HANNA, ZICHI, DEFOREST. NO: NONE. MOTION PASSED.**

8c. Sewer Televising Equipment: City Manager Lisa Hitchcock reported that this purchase would provide the City with equipment for televising the City sewers. This will enable the DPW to do televising quickly and efficiently without having to wait for an outside contractor to do it. Every year the equipment will be inspected for \$500 to maintain the warranty on the item. This will only be used for City mains and not private citizens sewer leads. A DVD showing the equipment and how it is used is available for Council review. **MOTION BY DEFOREST, SECOND BY HANNA, TO APPROVE THE PURCHASE OF ENVIROSIGHT SEWER TELEVISIONING EQUIPMENT IN AN AMOUNT NOT TO EXCEED \$63,879 AS PRESENTED. YES: HANNA, ZICHI, DEFOREST, DAVIS, MONROE, VANALLSBURG. NO: NONE. MOTION PASSED.**

8d. Standard Mileage Rate: **MOTION BY DEFOREST, SECOND BY VANALLSBURG, TO SET THE MILEAGE RATE REIMBURSEMENT TO**

THIRTY EIGHT CENTS PER MILE. YES: MONROE, VANALLSBURG, HANNA, ZICHI, DEFOREST, DAVIS. NO: NONE. MOTION PASSED.

8e. Employee Manual- Amendment to Policy #3.2, Group Health Program:

City Manager Lisa Hitchcock reported that having the effective date of the policy before the employee manual was adopted would cause an employee's pay to be cut. **MOTION BY DEFOREST, SECOND BY HANNA, TO APPROVE THE AMENDMENT TO POLICE #3.2 GROUP HEALTH PROGRAM IN THE EMPLOYEE MANUAL AS PRESENTED. YES: ZICHI, DEFOREST, DAVIS, MONROE, VANALLSBURG, HANNA. NO: NONE. MOTION PASSED.**

8f. Recreational Vehicles: Planning and Development Administrator Lynn Wilson submitted a memo regarding recreational vehicles parked in residents' yards. Councilman VanAllsburg stated that he would side with the property owner in that they should be able to do what they want with their property. Davis stated the presence of recreational vehicles could negatively affect property values for neighbors. **MOTION BY DAVIS, SECOND BY MONROE, TO FORWARD THIS TO THE PLANNING COMMISSION FOR REVIEW, MODIFICATION, AND DEFINITION. YES: VANALLSBURG, HANNA, ZICHI, DEFOREST, DAVIS, MONROE. NO: NONE. MOTION PASSED.**

9. Discussion Items

9a. Park Terrace PILOT Proposal: Mayor Zichi received a third proposal from First Properties regarding the Park Terrace Apartments. They are proposing that the City be the only entity to be omitted from the tax cut. Councilman VanAllsburg commented that he would like to see the proposal they submitted.

11. Staff Reports

11a. City Manager: Lisa Hitchcock submitted a written report for Council review.

11b. City Attorney: No report.

11c. Planning & Development Administrator: A written report was submitted by Lynn Wilson for Council review.

12. Committee/Sub-Committee Reports

12a. Legislative Director: No report.

13. Audience Participation: Mayor Zichi called for public comment at this time and there was none.

14. Council Member Comments: Councilman DeForest commented that some garbage haulers are by-passing town by way of Meech and Linn Roads. Mayor Zichi encouraged everyone to attend this year's ArtFest.

15. Closed Session- Litigation- Mildred Krause v City of Williamston; Fraternal Order of Police Union Negotiations: MOTION BY DEFOREST, SECOND BY VANALLSBURG, TO GO INTO CLOSED SESSION TO DISCUSS THE LITIGATION OF MILDRED KRAUSE VS. CITY OF WILLIAMSTON AND FOP UNION NEGOTIATIONS. YES: ZICHI, DEFOREST, DAVIS, MONROE, VANALLSBURG, HANNA. NO: NONE. MOTION PASSED.

Closed Session started at 8:12 p.m.

MOTION BY DEFOREST, SECOND BY HANNA, TO RETURN TO OPEN SESSION. MOTION PASSED BY VOICE VOTE.

Closed Session ended at 8:45 p.m.

Action on Closed Session: None.

Meeting Adjourned at 8:45 p.m.

Respectfully Submitted by: _____
Holly M. Thompson, Deputy Clerk

Kenneth V. Zichi, Mayor

Date Approved: _____