

**CITY OF WILLIAMSTON
CITY COUNCIL
FEBRUARY 28, 2005
MINUTES**

1. Call To Order: The meeting was called to order at 7:00 p.m. by Mayor Kenneth Zichi and the Pledge of Allegiance was given.

3. Roll Call: Mayor Kenneth Zichi, Mayor Pro-tem Larry Wittrup, Councilmembers Scott VanAllsburg, Robert Hanna, James DeForest, Penny Davis, and George Monroe. Absent: None.

Also Present: City Manager Lisa Hitchcock, City Attorney Timothy Perrone, Deputy Clerk Holly Thompson, Enterprise Reporter Will Whelton, and citizens Terri Campbell and Robert St. John.

4. Approval of Agenda: Add 8c. Amendment to the Proposal for Engineering Services for 2005 Water System Improvements. **MOTION BY DEFOREST, SECOND BY WITTRUP, TO APPROVE THE AGENDA AS AMENDED. MOTION PASSED BY VOICE VOTE.**

5. Audience Participation: Mayor Zichi called for public comment at this time and there was none.

6. Council Minutes of February 14, 2005: **MOTION BY DEFOREST, SECOND BY WITTRUP, TO APPROVE THE CITY COUNCIL MINUTES OF FEBRUARY 14, 2005 AS PRESENTED. MOTION PASSED BY VOICE VOTE.**

7. Accounts Payable: Hanna reported that the accounts payable totaled \$89,244.80 and included payroll, consultants, attorneys, utilities, bond payments, and other miscellaneous supplies and services. Reference #'s 4247-4306. **MOTION BY HANNA, SECOND BY WITTRUP, TO APPROVE THE ACCOUNTS PAYABLE AS PRESENTED. YES: WITTRUP, DAVIS, MONROE, VANALLSBURG, HANNA, ZICHI, DEFOREST. NO: NONE. MOTION PASSED.**

8. Action Items

8a. Library Trust Expenditures: The Council questioned whether the expense for the Phase I Environmental Site Assessment and appraisal for property the Library Foundation purchased would be covered by the Capital Area District Library and why the Library Foundation did not ask for Council approval before the services were contracted. **MOTION BY WITTRUP, SECOND BY DAVIS, TO TABLE THE LIBRARY EXPENDITURES UNTIL THE NEXT MEETING AND HAVE LARRY WITTRUP CONTACT THE LIBRARY FOUNDATION AND INSTRUCT THEM TO CONTACT THE CAPITAL AREA DISTRICT LIBRARY TO ASK**

WHETHER CADL WOULD PAY THE INVOICES. MOTION PASSED BY VOICE VOTE.

8b. Board Appointments: MOTION BY DEFOREST, SECOND BY WITTRUP, TO APPOINT TERRI CAMPBELL TO THE PLANNING COMMISSION FOR A TERM TO EXPIRE ON JUNE 30, 2006. MOTION PASSED BY VOICE VOTE.

MOTION BY DEFOREST, SECOND BY WITTRUP, TO RE-APPOINT KEITH HONEY TO THE ZONING BOARD OF APPEALS FOR A TERM TO EXPIRE 01-01-08. MOTION PASSED BY VOICE VOTE.

8c. Amendment to the Proposal for Engineering Services for 2005 Water System Improvements: MOTION BY DEFOREST, SECOND BY WITTRUP, TO APPROVE THE AMENDMENT TO THE PROPOSAL FOR ENGINEERING SERVICES FOR THE 2005 WATER SYSTEM AS PRESENTED IN THE AMOUNT OF \$11,700 FOR THE PHASE 1 ADDITIONAL WELLS DRIVE WATER MAIN AND \$18,000 FOR THE PHASE 2 WELLS DRIVE ROAD IMPROVEMENTS. YES: HANNA, ZICHI, DEFOREST, WITTRUP, DAVIS, MONROE, VANALLSBURG. NO: NONE. MOTION PASSED.

9. Discussion Items

9a. Library Joint Building Authority: Mayor Zichi reported that at present, Wheatfield Township officials are not willing to form a Joint Building Authority without first presenting the issue to the voters of the Township. Township and City officials are currently in the process of revising the language of the Authority documents to both allow a vote of the people before creation of the authority, and to limit how much money the Authority will be allowed to spend after creation. Further, it was deemed wise by all three municipality representatives to establish the percentage of contributions from each municipality in the authority, as well as approach Locke Township with an invitation to participate.

11. Staff Reports

11a. City Manager: Lisa Hitchcock submitted a written report and commented that she attended a conference regarding Sewer/Pumper systems and brought back some ideas to use in the City.

11b. City Attorney: No report.

11c. Police Chief: No report.

11d. Utilities Director: A written report was submitted.

12. Committee/Sub-Committee Reports

12a. Legislative Director: Councilman DeForest submitted a written report and added that he will be attending a meeting of the Transportation and Environmental Affairs Committee on Friday, March 4th and he would submit a written report following the meeting.

13. Audience Participation: Robert St. John asked about the start date of the Putnam Street Bridge construction. City Manager Lisa Hitchcock stated that it is currently scheduled to start March 7th.

14. Council Member Comments: Councilman VanAllsburg commented that the Williamston Arts League will be doing another Bird House Madness week soon and will also be selling bird house kits. He also asked whether the City pays for the meetings to be televised and if so, maybe the Council needs to look into another company that can attend the meetings. Councilman DeForest commented that the sidewalk snow removal ordinance needs to be monitored more. Councilperson Davis thanked NIESA for their timely response and patience when her son pulled the fire alarm at the Williamston Post Office. Councilman Monroe commented that the snow has never been cleared all season in front of Signs Automotive and the strip mall. Mayor Zichi commented that the group "Wild Ones" will be at the next Downtown Development Authority meeting on March 15th to discuss the riverbank and island cleanup and appropriate plantings for this areas.

Adjournment: MOTION BY DEFOREST, SECOND BY WITTRUP, TO ADJOURN. MOTION PASSED BY VOICE VOTE.

Meeting Adjourned at 8:27 p.m.

Respectfully Submitted by: _____
Holly M. Thompson, Deputy Clerk

Kenneth V. Zichi, Mayor

Date Approved: _____